

## Minutes of the Neighbourhood Plan Steering Group

9<sup>th</sup> June 2016

### 1. Apologies for Absence

D. Cranfield, A Scott- who has resigned from this and Parish Council.

### 2. Agreement of Minutes

Minutes of the last meeting were agreed by those who were there.

### 3. Matters Arising

None

### 4. Review of Proposal from D Moles

KJ summarised main reasons why we would use Donna

- Provide skills
- Undertake tasks
- Things we don't want to do
- External critique
- Increase professionalism

DM- also to provide organisation, quality assurance, which are both important.

DM- sent email round with his notes on Environment and Design. What he is doing is more an appendix to the N Plan, has kept it brief.

Discussion ensued re D Moles quote

ME- we probably don't want to spend more than £6,000. Make the most of Lewes DC

KJ- interviews for J Garside role are this week. In the meeting he had with J Garside he stated that in order to have maximum impact it would need to be finished by time part 2 is published.

DM thinks we can hit December deadline- it is the data collecting stage which is time consuming.

ME- could have draft by December that we can show District Council

JC- to go back to Donna and explain what we need

ME to look at upping the £1,000 set aside in P council budget. Need to reiterate to council that there is no guarantee we will get total amount.

KJ- the alternative approach is just to get Donna to do quality assurance.

KM- thinks we do need help at stage 4 and early stages just as much, a guide in the right direction

General consensus was reached that we need to reduce the existing quote

### 5. Feedback from Ken Jordan re Meeting with James Garside.

KJ-Showed draft to him and he thought we were generally on the right track. He has also put general points on the web but no response so far. The Inspector will be particularly looking for evidence of community support. Need to show we have tried to get a response. He thought Twitter and Facebook a good idea. Need to keep evidence of responses we get.

JC- twitter is set up and facebook will be.

KJ- timing has already been touched upon, would ideally be before part2. Plan could include a section on what the village would like to happen to brickwork site if it becomes available. Need to talk to Ibstock- DM to arrange, KJ to attend. Don't include policies at variance with established Lewes policies.

ME- we could commission banners in 2 or 3 places to get people to look at web. S Chailey sites- DM, KM to investigate. KJ to go to CHEC.

JC- to email J Garside to thank him for all his help.

## **6. Chailey Brickworks**

DM to arrange meeting and one with Chailey Heritage.

## **7. Any Other Business**

JC has had contact with Chailey Youth Group and they would like to meet.

## **8. Date of Next Meetings**

Might need a meeting soon before Parish Council Meeting, 7pm Mon 20<sup>th</sup>?

14<sup>th</sup> July

25<sup>th</sup> August