

Minutes of the Neighbourhood Plan Steering Group

14th April 2016

Present

Jack Cranfield (Chair), Don Cranfield, Mark Evans, Ken Jordan, Katherine Matthews, Dennis Matthews, James Garside, Donna Moles, Alan Scott (arrived late)

1. Apologies For Absence

None received

2. Agreement of Minutes from last meeting 03/03/2016

Agreed

3. Matters Arising

DC- stand booked for St Georges Day, has gazebo to put up

DM-apologies DM and KM away and can't help.

J.C- another advert has gone in the Chailey News re meeting, JC to send to the Parish Pump.

ME- it is also advertised prominently on website now.

ME- attended Planning Roadshow. Brief discussion, detail was sent out by email. Strategic Environmental Assessment probably not needed if not allocating sites. The steering groups role is to explain what the plan can do to local residents.

Nuthurst example given, 3 people on steering group. Used plan to protect green spaces. Used AIRS and allocated sites. Made the point that there is a second reason for smaller houses- older people.

JG- Lewes only started CIL a few months ago, hasn't distributed it yet. Is allocated by Parish and therefore differs to S106. 25% is allocated to parishes with a N Plan.

4. Presentation from Donna Moles

Is an architect, Planning Policy officer for Arun D.C., in which 17 out of 21 parishes are doing a N Plan. She is a Neighbourhood Planning Champion and is currently working with Robertsbridge and Salehurst Parishes.

A brief presentation was given on her background.

What she thinks we need to do ;

- Place check assessment
- Historic Asset Assessment- exploring design characteristics and explain why parish is beautiful, which will lead onto design policies.
- A lot of evidence based work. Have to justify policies, say why you want something.
- Need to work on objectives and consult on them at the same time as statement
- Has looked at website- could be more on there, especially minutes. Dates of meetings.
- Need a detailed timetable- she can help with that.

- Volunteers need to know exactly what they are needed for and give them feedback. Targeting people with specific skills. Engagement is difficult but have to be seen to make the effort.
- Need a spreadsheet of how engaging with public.

DM- stated that he has started a landscaping survey, taking photos etc.

A discussion ensued re strategic sites in Chailey and how N Plan can influence them.

KJ- when can we comment on sites? JG- Draft plan will be out later this year.

AS queried what the legal standing of N Plan is?

D Moles- it sits alongside the local plan. If there is a conflict the most recent plan to be adopted takes precedence. For the first time ever it has statutory weight.

JG- N Plan will have to agree with the local plan, should not be in conflict. N Plan builds on Local Plan.

KM- queried if in Donna's experience the funding available covered her costs?

DMoles- if you keep the plan simple the funding available should cover it. She hasn't worked with any group that hasn't got funding. Has to be done through P. Council.

ME- need a timetable first- needs to be after meeting.

D Moles- believes we could have a plan submitted by May 2017 based on her experience and what Don has told her.

ME- we would put gist of what we want to say down and she would put it into planning policy.

D Moles and JG to check their diaries to see if they can be at the meeting on the 29th April.

KJ- how much time does she have available to us?

D Moles- she normally works with Chair to move things along, but she is happy to take on the role of moving things along.

James Garside update

The Inspector's report has been issued for the Core Strategy Part 1. It has been considered sound subject to a number of modifications. Will be adopted on 11th May. Runs up to 2030. They are now moving on with Part 2.

The Oaklea Warren application has been overturned at appeal. Policy CT1 restricts development outside planning boundaries. Now the Core Strategy has been adopted it should be given full weight. The Inspector hasn't agreed with this. Lewes now has a 5 year supply.

Possible development at Kings Head- won't count towards allocation.

D Moles departs (and later returns)- P Council will have to decide whether to offer contract or not.

5. St Georges Day Fete Arrangements

JC updating info leaflet. KJ to produce copies of draft vision statement.

Set up 11.30, event 12-4.

DC- could do enough leaflets to put on other stands

6. Arrangements for Village Meeting, Friday 29th April 7.30 pm

JC to email around PowerPoint presentation to show. An email to be sent around to those people who have already shown an interest.

7. News from Chailey Businesses

DM- 30 businesses have all had letters. 1 return so far from brickyard, which he has emailed around.

8. Agreement of Dates for Upcoming Meetings

5th May

9th June

9. Any Other Business

DM- has had an email from Huw James re getting a site allocated. DM to forward onto JC
D Moles- there is a protocol to follow as will get letters from developers. DC- need to ask P
Council for protocol before replying.