

## Minutes of the Neighbourhood Plan Steering Group

4<sup>th</sup> February 2016

### Present

Don Cranfield (Chair), Mark Evans, Ken Jordan, Katherine Matthews, Dennis Matthews.

#### 1. Apologies for Absence

Jack Cranfield

#### 2. Agreement of minutes from the last meeting 07/01/2016.

Agreed

#### 3. Matters Arising

DC-Village meeting will be in parish magazine when we have a date confirmed

KJ- has identified people from the questionnaire to ask to be in task groups. DC also has a list of people who have previously expressed interest. DC to compare.

#### 4. Village Meeting Update

There have been problems with booking the hall, are now looking at a date in April. Different venues were discussed e.g. Reading Room, Free Church but DC thinks Village Hall is better in terms of size.

#### 5. Discussion of NDP Offer from AIRS

DC- from the report he doesn't think they have grasped that we are not dealing with housing allocation.

KJ- we need to decide if we need external support and in what areas?

KM- In para 2 of report it states that the Parish Council is still doing a lot of work getting plans etc. £10,000 is a lot of money.

ME- all the examples used are in West Sussex. Call Parish Clerks? The advantage is to have someone to direct us, in terms of what to do next.

DM- can't get anywhere till after first meeting

ME- need to reply to AIRS and get a revised quote as it over represents what we might need, or ask them to come along to the next meeting

Need to talk to Lewes re what support they can offer. DC to arrange meeting before meeting with AIRS. KJ- can Lewes offer support re project management?

DC- will speak to Barcombe re plan and how they are getting on.

#### 6. N P Finance Plan

DC-need to get application in before April, needs to go through Parish Council. Should try and get bid in this year if possible as amount will be reduced in future financial years.

ME-can we produce a draft financial plan?

#### 7. NP Website

JC to send minutes across, report on questionnaires to Stephen Avery. ME to talk to S A re higher visibility for Neighbourhood Plan on website.

**8. AOB**

DM- has written to MP re appeal decision in Ringmer- against Neighbourhood Plan, Sec State decision. Will also attend Newick Planning Enquiry re Mitchelswood Farm

**9. Dates of Next Meeting**

**3<sup>rd</sup> March**

**14<sup>th</sup> April**