

Minutes of the Neighbourhood Plan Steering Group

3rd March 2016

Present: Don Cranfield, Mark Evans, Ken Jordan, Alan Scott, Dennis Matthews, Katherine Matthews, Jack Cranfield (arrived late).

1. Apologies for Absence

James Garside, Jack Cranfield (would be late).

2. Agreement of Minutes from the Last Meeting 04/02/2016

Agreed

3. Matters Arising

DC- spoke to Barcombe N.P Representative Andrew Pearce. They are not very far along, have not formed a committee yet.

KJ- we need to put the meeting in parish magazine for April. Has spoken to Stephen Avery- wants more news. Wants an item about N Plan and logo. JC/DC to send over electronically. He also wants copy of business letter- DM to send over.

AS- can also put in Parish Pump in local paper- ME to send across. Can also put posters in shop and on notice boards. Sooner rather than later. AS to do

KJ- can try garage again, Newick Health Centre.

5. News on Consultants

DC met with J Garside LDC, who following the meeting sent details of possible consultants. A discussion followed re AIRS. JG can provide access to statistics, look at policies and help shape them, can offer quite a lot. He suggested two consultants who DC contacted;

- Donna Moles- Planning Officer at Arun DC. Charges £300.00 per day. Enthusiastic, can help set a timetable. Has worked on 14 N Plans.
- Dowsett-Mayhew- have helped 6 parishes. Charge £500.00 per day. Based in Brighton.

KM- suggest we contact one of the Council's she has worked with

KJ- do we pay VAT? ME no, parish don't pay.

DM-also need to check she is a chartered planner

KM- can she come to the next meeting?

AS – we would need to brief her at some point with things we want

KJ- if we appoint someone do we have to report back to Council? ME- probably yes if there is a financial expenditure. We need to apply for finance ASAP. ME to email and ask for copy of form. KJ- we need a meeting before 19 April so that we can get underway with applying for finance.

AS- we need to ask her also how many other projects underway at the moment.

4. Village Meeting Update

Village Hall booked, 7-9.30pm

JC- will do a presentation, intro -what can a plan do? There will be stations around the hall for the different task groups. Can borrow College projector. JC to remind J Garside, useful to have him there.

AS – Can you produce an agenda for the meeting and publicise it. Also need to put in next actions. What happens next. DC- timescales need to be mentioned.

KM- will email Susanna and see if she is still interested in helping with one of the task groups.

Environment and housing- DM, KJ, DC?

Transport and Economy- ME, PO? DC?

Community KM, JC

6. Chailey Statistics

AS- found a list of figures. DC also on East Sussex in figures website.

<http://www.eastsussexinfigures.org.uk/webview/welcome.html>.

Discussion ensued re statistics.

KJ- can we print out some info to create packs for task groups

7. AOB

JC- St Georges Day Fete, marquee again? It was agreed yes. DC to let bonfire Society know.

KM – CIL being introduced in Wealden from April 1st.

DM- doing 40 copies of business letters, okay to do and charge? JC- yes there is still money left from Parish Council

DM- wrote letter to MP re Ringmer decision and got letter back which he has sent to members of steering group. He has also attended start of Newick planning appeal.

ME – attending N Plan roadshow.

8. Dates of the Next Meetings

14 April if not before.