

Minutes of the Neighbourhood Plan Steering Group Meeting

20th August 2015

Present:

Steering Group: Jack Cranfield (Chair), Ken Jordan, Mark Evans, Dennis Matthews, Don Cranfield (Minutes),

Parishioners: Sally Varlow, Ian Utley, Michael Khajeh-Noori.

1. Apologies:

Katherine Matthews

2. Agreement of Minutes:

The Minutes of the meeting of 23 July 2015 were agreed, with one amendment: Item 6 – the document indicating there is a deficit in informal play space was from Lewes District Council (LDC), not ESCC. It was noted there were no minutes from the meeting of 30 July, as this was held purely to go through the questionnaire.

3. Matters Arising:

KJ reported that LDC adopted the Fields in Trust standards, which includes sport as well as recreation and this will be an important matter when looking at the Leisure section of the Plan. The standards recommend 6 acres of open space per 1000 residents, 4 acres for sport and 2 acres for children to play. In a diffuse village such as Chailey, this should be available in each centre.

MK-N queried how this would be funded and DM stated it would be through Section 106 agreements. ME has not seen the document, but noted LDC has just indicated to Chailey Parish Council (CPC) that money may be available through a Section 106 for play space, but LDC needed an answer within 1 week! DM mentioned that projects can be grouped together. ME stated the S.106 was limited to North Chailey, but the Sports Club had considered a play area at the Sports Ground, so that might be acceptable. CPC will contact LDC.

MK-N mentioned that the King's Head is closing on 6 September and there could be an opportunity for community use.

4. Draft Questionnaire: amendments

The Chair asked for comments on the questionnaire and amendments were agreed as follows:

- Title: "Survey" to be amended to "Questionnaire" and possibly worded to invite a response, e.g. "Your views are important"
- Call to action – response date
- Question 4 – housing – bungalows and apartments to be added
- Questionnaire to be available for downloading from the CPC website; to be emailed or posted to the Parish Clerk, or handed in at the Village Stores, garage / petrol station, or surgery (by agreement)
- Reminder to complete to be included in the Sussex Express "Village Pump" for Chailey and in the Bonfire programme

5. Questionnaire Release Date and Completion Date

Release date: October edition of the Chailey News; respond by 14 November 2015.

6. Printing, Distribution and Associated Costs

DC has approached Chris Jones regarding an insert in Chailey News and also Chailey Heritage Enterprise Centre (CHEC) for printing. CHEC is closed until 2 September and Chris Jones is in France until then.

DC has registered on behalf of CPC for a grant, which would be for a maximum of £8,000 and drawn down in tranches of at least £1,000. Details of costs have to be provided on application. CPC has to apply for and hold the

funds; each tranche has to be spent within 6 months and cannot be applied for retrospectively. It was agreed that JC and KJ would attend the CPC Planning meeting on 1 September to discuss the application for funding.

7. Any Other Business

KJ raised the issue of including housing allocations in the Neighbourhood Plan. The Newick NP, which includes housing allocations, was challenged by developers, but the High Court has rejected their challenge, stating that the Plan was properly formulated. KJ has checked with LDC, who have advised that including housing allocations would not delay the Chailey NP.

ME responded that LDC have identified potential sites – do we need to re-discuss this, with an elaborate consultation process, which has already been carried out by LDC. Or should we accept the SHLAA sites, then ask parishioners what they would like to see built?

The matter was debated. It was agreed that, at least until villagers' responses to the questionnaire had been received and analysed, the draft Plan would be based on the existing SHLAA sites. It was also accepted that the Plan would cover the type and style of housing to be built on the selected sites and could include general criteria about possible further development possibilities towards the end of the period up to 2030. The Plan's objective was to satisfy identified housing needs in ways that met the requirements and aspirations of villagers rather than those of developers if the two did not coincide.

8. Date of the next Meeting:

Thursday 10th September 2015, 19.30, in the Reading Room.