A Meeting of the Chailey Planning and Environs Committee was held on Tuesday, 4th June 2013 in the Reading Room, Chailey Green, commencing at 7.30pm.

Present: Cllr. P. Atkins (Chairman)

Public present: Two

In attendance: V. Grainger (Clerk)

13/83. Apologies for absence: Cllrs D. Cowan, M. Evans, S. Griffin, J. Millam, P. Olbrich, L. Waller. In the absence of Cllr. Millam, Cllr. Atkins took the chair for this meeting.

13/84. Verbal representations by members of the public: Ms J. Friar and Mr C. Day attended the meeting to outline proposals to change the use of a barn at his home at Leyland Cottages, to a five bedroom house. Mr Day wished to gauge the Parish Council’s opinion on such a proposal before submitting a formal planning application. Cllr Cranfield queried whether there was a need for five bedroom houses in Chailey. Cllrs. considered the outline proposals but agreed that as there were a number of Councillors absent from the meeting it would be appropriate to circulate the documents to all Councillors before making a response. It was stressed that the Council had no obligation to comment until a formal application was made and that it was advisable to speak to LDC Planning Officers in the first instance.

13/85. Declarations of Interest by Councillors: Cllr. Trussell declared an interest in item LW/13/0314.

13/86. Minutes: To agree and sign as a true record the Minutes of the Planning & Environs Committee Meeting held on Tuesday, 7th May 2013 and the Urgent Planning Matters Meeting held on 21st May. The minutes were Agreed and signed as a true record. (Council resolution: 13/282/283).

13/87. Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency: None.

13/88. To consider Lewes District Council Planning Applications: The planning applications presented were duly considered by members and the following responses were agreed:

<table>
<thead>
<tr>
<th>Received date</th>
<th>Due Date</th>
<th>Planning Ref No.</th>
<th>Name &amp; Address</th>
<th>Work Requested</th>
<th>CPC Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.5.13</td>
<td>7.6.13</td>
<td>LW/13/0308</td>
<td>Mr A Robson Pouchlands Farmhouse Mill Lane, South Chailey</td>
<td>Listed Building Consent: Erection of single storey extension.</td>
<td>Support</td>
</tr>
<tr>
<td>24.5.13</td>
<td>14.6.13</td>
<td>LW/13/0314</td>
<td>ESC Children’s Services Dept. Chailey Comprehensive School Mill Lane, South Chailey</td>
<td>Consultation under Article 13 Town &amp; Country Planning Order 2010: Variation to Condition 1 attached to approval LW/2735/CC, for the continued use of two mobile classrooms located in the NE of the site, for a period of 7 years (August 2020).</td>
<td>Support</td>
</tr>
</tbody>
</table>

Initials: Date: 1
LW/13/0309 Flat 3 Crossways, Haywards Heath Road
Councillors objected to this application as it was considered to be a disproportionate extension to a small dwelling; over 50% increase in floor area.

LW/13/0331 Furzegrove Farm, Cinder Hill
Councillors had no objection to the application, subject to the Conservation Officer’s approval.

13/89. **Lewes District Council planning decisions and planning appeals and recommendations:** A listing of planning application decisions received was circulated to members’ for consideration and was noted.

13/90. **Response to LDC Site Allocations & Development Management document:**
A report indicating land owned by the Council at North Chailey had been circulated. These sites were deemed to be unsuitable for development due to access issues and the response to the Development document was **agreed:** that no suitable sites had been identified.

13/91. **Correspondence for Noting and Response:**
- ESCC Highways had noted the Parish Councils offer to contribute towards the cost of the provision of a pedestrian refuge on A272 at North Chailey, aimed at improving pedestrian safety. It was confirmed that a preliminary design would be provided to the Council in due course for consideration.

13/92. **Risk Implications to be considered:** None.

13/93. **Implications to Crime and Disorder Act 1998 Section 17:** None.

13/94. **Items for future discussion:**
- Repairs to Pump House – repairs to wood work/brickwork were still to be completed and the Council was awaiting further advice from ESCC Highways.
- The Sports Club had requested information concerning the schedule for routine maintenance of the North Chailey Sports Field, which the Clerk confirmed she would provide.
- Agenda items for future Full Council Meetings were suggested: Review of risk assessment (July), Community Grant Applications (July), representatives on outside bodies- roles & responsibilities, relocation of Parish Office.

13/95. **Date of next Planning & Environs Committee Meeting:** Tuesday 2\textsuperscript{nd} July 2013 and Urgent Planning Matters Tuesday 16\textsuperscript{th} July 2013.
The meeting closed at 8.40 p.m.

Signed: Date:
Chairman