Minutes
A Meeting of Full Council was held on Tuesday 17th January 2012 in the Reading Room, Chailey Green, commencing at 7.55 p.m.

Present: Cllr. L. Waller (Chairman)

Public present: Five (one for part of meeting only)

In attendance: V. Grainger (Clerk).


12/2. Declarations of interest: None.

12/3. Questions from members of the public: None

12/4. Items considered as a matter of urgency: None.

12/5. To agree minutes of Full Council Meeting held on Tuesday 13th December 2011: The minutes were Agreed and signed as a true record of the Full Council meeting held on 13th December 2011,(Council resolution 11/ 235).

12/6. Reports from Council Representatives on Village Organisations:
- Chailey Bonfire Society: Mr T Smith and Mr C Farrow provided an update on the Chailey Bonfire Society events held in 2011 and outlined the plans for 2012. Chailey Bonfire Society aimed to provide a children’s bonfire event and a Christmas lunch for seniors of the Village. As a bonfire society it was unique in being specifically a children's bonfire society. During the year various fundraising events were also held. The Village Hall had already been booked for 4th June for the Queen’s Jubilee celebrations. The bonfire event held in 2010 was a very good evening, passing without incident. However, the event was held on Saturday 6th November when there were no other local events being held resulting in crowd attendance of three times the normal expected numbers. Lessons had therefore been learned for the 2011 event especially when selecting the date. The 2011 event was very successful providing a safe bonfire and firework display for children.
  Cllr. Evans commented that some bonfire societies hire event professionals and asked whether the Chailey Bonfire Society had considered this approach. Mr Smith explained that some societies do not have anyone licensed to set fireworks. Chailey had licensed operators and the costs of hiring someone to manage the event were higher because of transport costs etc. The budget for Chailey was in the region of £2,500- £3,000, for an outside agency the costs would be in excess of £10,000 for an equivalent event. At present one member of Chailey Bonfire Society was licensed and three further members were being certificated to be licensed to set fireworks. It was added that if Parish Councillors had any suggestions as to improvements/changes they were welcome to attend Bonfire Society meetings and share their ideas. In 2010 £2,600 had been spent on fireworks and £2,200 was spent in 2011 with total cost of £3,300 excluding insurance. Insurance cover for all events was renewed on 1st December each year, at a current cost of £1,692.
  Cllr. Millam agreed to make enquiries with Fletching Parish who hire event organisers and provide the details to the Bonfire Society.
  Cllr. Olbrich enquired how much the Seniors Christmas lunch had cost and how many residents had attended. He added that it was an event very much appreciated.
It was confirmed that the total expense was £527.00 including meals and presents, drinks had been donated. 60-70 residents had attended. A local band that regularly uses the Village Hall provided the entertainment and raised money to donate to St Peters and St James Hospice. With regard to future expenditure for the Society, it was explained that there had been safety legislation changes relating to the storage of fireworks. The store place used for fireworks had to be licensed by the local authority and was inspected each year. The storage space currently being used by the Society would need to be changed in the future and this would incur additional capital expenditure of about £3,500. It was requested that if there were any known suitable storage locations the Bonfire Society should be advised.

**Chailey Youth Group:** Cllr. Olbrich reported that the Chailey Youth Group was experiencing difficulties in meeting running costs due to the cut backs in funding sources. A letter received from the Youth Leader, Ms Kybert was circulated. Cllr. Olbrich agreed to meet with the youth leader and report back to Council for further discussion.

**12/7. Queen's Jubilee Celebrations Expenditure:**
Members of the Chailey WI and Bonfire Society were in attendance to offer suggestions for the Queen’s Jubilee celebrations. Cllr. Griffin had agreed to facilitate a meeting of the various clubs and societies to co-ordinate activities and offer appropriate assistance. Cllr Griffin agreed to contact all local groups and societies and the Clerk agreed to provide the current listing. There followed a brief discussion on some of the ideas:

- Chailey WI- confirmed that they had not previously heard about the co-operative approach proposed but their members were keen to support the event in some way.
- Chailey Bonfire Society-The Village Hall had been booked for 4th June. A Chailey Beacon was being considered but there was a checklist of requirements to follow and therefore no action had been confirmed.
- A marker for the meridian line which runs through Chailey was suggested and further enquiries were to be made as to where this might be located.
- Jubilee Garden- previous discussions had been held regarding the creation of an improved open public space adjacent to the Village Hall – further information was awaited.
- Chailey Millennium Link Walk- It was felt that the information/publicity about the link walk had waned and this could be incorporated in some way within the plan for the Jubilee celebration activities.
- Cllr. Trussell suggested that there would be an opportunity for local clubs and societies to showcase what they do.

**8.30 p.m.** At this point Mr M Rider joined the meeting to provide information concerning the proposed Chailey Jubilee Map:

**Chailey Jubilee Map**
Examples of ornamental parish maps were presented by Mr Rider, e.g. maps of Hamsey, Barcombe and Plumpton. In some examples local groups had been involved in producing art work for the map. A budget of approximately £4,000 would be needed to provide 1,500-2,000 maps. The proposal was that a similar map would be provided to each household in Chailey. There was a discussion about the estimated timescale to produce the map and the scale of the map needed to cover a large geographic parish like Chailey. It was **agreed** that a committee would be formed to consider the detail of producing a map, reporting back with recommendations. It was **agreed** in principle that Council was in favour of producing a Chailey map and that £4,000 should be set aside provisionally for the project. Mr Gavin Rowe had helped to produce the other maps presented and Cllrs. Evans and Trussell confirmed that they would speak to Mr Rowe and report back. It was **agreed** that the Clerk would write to Mr Rowe requesting his assistance with the project.

**12/8. Additional 2012/13 Expenditure**
A list of ideas for additional expenditure for 2012/13 was circulated. It was agreed that Councillors would consider the suggestions and this would be further discussed at the next Full Council meeting.

**12/9. Finance Report to Council**

Initials:  Date:
i) **Financial Summaries December:**
The financial report for December was circulated indicating a balance of £122,216.48 in Barclays Bank Community account as at 31st December, with no un-presented cheques. Since the receipt of the bank statement, £50,000 had been transferred to an interest bearing Barclays Active Saver account. £25,216.71 was currently held in the Halifax account and it would be possible to transfer this money to a 2 year bond account. The transfer would require the signatories (currently Cllr. Waller and Cllr. Olbrich) to attend the branch office and complete the necessary paper work. Currently £30,000 had been allocated for the rebuild of the Sports Pavilion and this amount could be transferred to an interest bearing account if not immediately required. Concerns were expressed about the long-term outlook for the Bank of Ireland it was agreed that this account should now be closed.
The financial report also showed a current operating surplus of £97,720.

ii) **Approval of Expenditure:** The list of payments for December was circulated and approved.

iii) **Precept 2012/13.** The budget for 2012/13 had been circulated. It was agreed that the Parish Council Tax precept for 2012/13 would be £48,000 (no change from 2011/12).

12/10. **Correspondence for noting:**
*Chailey School* – A request had been made by Lewes District Councillor Sharon Davy for a donation of £100 for the Chailey School Quadrant project. Chailey School had received some lottery funding for the project and a donation had been made by another Parish Council. Councillors confirmed that they had previously considered this request and it had been agreed that the grant would be appraised in the same manner as other community grants. It was agreed that Chailey School should make the request for the grant and that the Clerk would forward a grant application form.

12/11. **Items for information and further discussion:**
- **Affordable Housing** - Cllr. Griffin confirmed that she would be attending the Lewes District Council affordable housing workshop and would report back.
- **Chailey Children’s Centre** – Cllr. Trussell had received reports that the lights at the Children’s Centre were being left on overnight. It was agreed that the Children’s Centre would be contacted.
- **Cattle Grids** - Cllr. Millam reported that there had been complaints regarding the noise from the newly installed cattle grids. It was confirmed that ESCC Highways were considering the installation of measures to slow traffic before crossing the grids, thereby reducing the noise.
- **Advertising board at Kings Head** – Cllr. Ellis had previously reported that this board had been erected without permission and the matter had been referred to Lewes District Council and East Sussex County Council for action.

12/12. **Risk Implications to include update on progress of Risk Assessment Schedule:**
The Pump House had been added to the risk assessment circulated. The final draft schedule was then accepted as a Council document. Any future changes would be added at each monthly meeting in order to ensure that the agreed schedule was kept up to date.

12/13. **Implications of Crime and Disorder Act 1998 Section 17:** None

12/14. **Date of next meeting of Full Council:** 21st February 2012 at 7.30 p.m.
The meeting closed at 9.50 pm.

Signed:
Chairman Date:

Initials: Date: